



Village of Commercial Point

P.O. Box 56
Commercial Point, Ohio 43116
(614) 877-9248

Minor Site Plan Application

Date Received: ___ / ___ / ___

___ Original ___ Amended

Property Information

Name of Development / Business: _____

Type of Business: _____

Street Address: _____

Zoning Classification: _____

Parcel Number: _____

Total Acreage: _____

Total sq. ft. of Building(s): _____

Number of Building(s): _____

Property Owner Information

Name: _____

Phone: _____

Address: _____

City / State / Zip: _____

Email: _____

Developer Information

(If different than the Property Owner Information)

Name: _____

Phone: _____

Address: _____

City / State / Zip: _____

Email: _____

The Undersigned hereby applies for a zoning certificate, to be issued on the basis of the representation contained herein, all of which the applicant swears to be true. The applicant further agrees to conform to all zoning regulations in force on the date of the application for the area represented.

Applicants Signature: _____

Date: ___ / ___ / ___

Fee Paid: _____

For Village Use Only

Construction Plans Approved:

Village Engineer Signature: _____

Date: ___ / ___ / ___

Zoning Application Approved:

Zoning Administrator Signature: _____

Date: ___ / ___ / ___



Guidelines for Submission of Application

1. It is strongly recommended that, prior to submitting a minor site plan application, the applicant meet with municipal officials regarding plan requirements.
2. All minor site plan applications must be filed with the Municipal Office prior to the start of any work.
3. All fees and documentation must be submitted with completed applications.
4. See Chapter 1141 of the Village of Commercial Point Zoning Code for all submission requirements and procedural information relative to this application.
5. Parcel numbers may be obtained from the Pickaway County Auditors website or by calling the Pickaway County Auditor's Office at (740) 474-4765.

Minor Site Plan Application Submission Fees

Processing Fee: \$ 100.00

Review Retainer Fee: \$ 2,000.00

Impact Fee: \$ 0.25 per sq. ft. for all structures

Parks & Recreation Fee: \$ 0.35 per sq. ft. for all structures
Minimum per Building \$500.00 / Maximum per Building \$7,500.00

Additional fees may be required prior to the start of construction. See Chapters 1117 & 1141 of the Village of Commercial Point Planning & Zoning Code for details.