



Village of Commercial Point

P.O. Box 56  
Commercial Point, Ohio 43116  
(614) 877-9248

**Major Site Plan Application**

Date Received: \_\_\_ / \_\_\_ / \_\_\_

**Property Information**

Street Address: \_\_\_\_\_

Zoning Classification: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Total Acreage: \_\_\_\_\_

Total sq. ft. of Building(s): \_\_\_\_\_

Number of Building(s): \_\_\_\_\_

**Property Owner Information**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Email: \_\_\_\_\_

*The Undersigned hereby applies for a zoning certificate, to be issued on the basis of the representation contained herein, all of which the applicant swears to be true. The applicant further agrees to conform to all zoning regulations in force on the date of the application for the area represented.*

Applicants Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

Fee Paid: \_\_\_\_\_

**Site Plans Approved:**

President Pro Tempore Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

**Construction Plans Approved:**

Engineer Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

**Development Agreement Approved:**

Mayor Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

**Zoning Application Approved:**

Zoning Administrator Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_



**Guidelines for Submission of Application**

1. It is strongly recommended that, prior to submitting a major site plan application, the applicant meet with municipal officials regarding plan requirements.
2. All major site plan applications must be filed with the Municipal Office prior to the start of any work.
3. All fees and documentation must be submitted with completed applications.
4. See Chapter 1141 of the Village of Commercial Point Zoning Code for all submission requirements and procedural information relative to this application.
5. Parcel numbers may be obtained from the Pickaway County Auditors website or by calling the Pickaway County Auditor's Office at (740) 474-4765.

**Major Site Plan Application Fees**

Review Fee - \$0.10 per sq. ft. of building(s) – Minimum \$500.00, Maximum \$2,500.00

Parks & Recreation Fee - \$0.35 per sq. ft. of building(s) – Minimum \$500.00, Maximum \$7,500.00