



Village of Commercial Point
Record Retention Meeting Minutes
June 7, 2022

Mayor Goldhardt called the meeting to order at 4:05pm. Roll call was taken with the following members present: Mayor Goldhardt, Fiscal Officer Hastings, Solicitor Cartee and Administrative Assistant Baldwin.

A motion was made to approve the May 3rd, 2022 Records Commission Minutes by Fiscal Officer Hastings and seconded by Solicitor Cartee. All members were in favor. The motion passed.

Citizen Comments:

There were no citizen comments.

Business Items:

General Administration Section:

The team reviewed the current schedule line by line and made changes and additions as needed for sections GA-027 through GA-098.

A motion was made to accept all changes made to the General Administration sections GA-027 through GA-098 by Solicitor Cartee and seconded by Fiscal Officer Hastings. All members were in favor. The motion passed.

Additional Items:

There were no additional items.

A motion was made to adjourn the meeting by Fiscal Officer Hastings and seconded by Administrative Assistant Baldwin. All were in favor, the motion passed and the meeting was adjourned.


Allan D. Goldhardt, Committee Chair


Wendy Hastings, Fiscal Officer