

**Village of Commercial Point
Council Meeting Minutes
January 28, 2019**

President Pro-Tempore Townsend called the meeting to order, followed by the Pledge of Allegiance. Fiscal Officer Hastings took roll call with the following members present: Mr. Thompson, Mr. Moore, Mr. Townsend, Ms. Wolfe and Mr. Grassel. Mayor Joiner and Mr. O'Neil were not present.

Mr. Moore motioned, seconded by Mr. Thompson to approve the January 7, 2019 Regular Council Minutes. All in favor, motion approved.

Administrative Reports:

- A. Mayor- Not present
- B. Village Engineer – Not Present
- C. Village Solicitor- Nothing to report
- D. Police Department- Chief Jordan discussed the confirmation of Officer Boes. He recommends the confirmation. He said Officer Boes has done well and has handled some serious situations well in the village. He said we continue to experience high call volumes. He said they are currently working with the Prosecutors office that handles all video evidence and reports submitted by them. In the past they used to hand deliver the information, but now they want it separated. He said the system we use for retention of video evidence, has made it simpler to get information to the court house for municipal. He said he is putting information together what he sees the police department needs for 2019/2020. He said he is looking at First Net. He said it is a new system in Ohio managed by ATT. He said if there is an emergency and using this phone they stay at priority status if there is ever an outage or disaster. He said cost is a set rate per device, \$40 per device for unlimited usage and rates are locked in. He said another key point is GPS. He said First Net is giving us quotes per vehicles, he said he believes \$15 per vehicle per month. He said Lexipol is complete on his part and sent back to Lexipol to review. Once completed, then he activates the manual and it is sent out to the officers. He said the officers have to acknowledge receipt of receiving the policy via email. He said they will also receive daily training bulletins.
- E. Village Administrator- VA Crego said the legislation 2019-01 is there to conform our new zoning code with the codified ordinances. He said in regards to the 12 in waterline, 1100 feet has been placed in the ground and getting ready to hook up the new wellfield. He read parts of a letter received by a resident. The resident had expressed issues with sewer backing up, which was the village issue. He compliments John Thompson who came out on a Friday evening to fix the issue. The resident thanked John Thompson and crew for helping to fix the situation in such a fast manner.
- F. Zoning Inspector- Nothing to report
- G. Fiscal Officers- FO Hastings announced Shred Day is April 27th from 10:00-1:00. AA Baldwin will be out of town as well as she does not know her scheduled yet so we need council members to please step up and help run it. Mr. Moore has already volunteered. She said this is a good community program that residents have already asked about. She covered fund status as of 12/31/2018: General \$1,699,685.54, Street Construction Maint & Repair \$263,900.18, State Highway \$18,431.90, Parks & Recreation \$3,033.57, Permissive Motor Vehicle License Tax \$ 7,802.96, Enforcement & Education \$1,789.39, Oh Peace Off Education & Training \$4,380.00, Housing Developments \$56,420.23, Other Capital Projects \$382,462.13, Water Operating \$2,314,111.28, Sewer Operating \$2,894,080.69, Garbage Operating, which will now include recycling \$29,797.48.

Legislative Reports:

- 1. Ben Townsend- Nothing to report
- 2. Scott O'Neil- Not present

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3. Jason Thompson- Nothing report
4. Laura Wolfe-Nothing to report
5. Bruce Moore- Nothing to report
6. Aaron Grassel-Not Present

Business Items:

Mr. Don Plank, representing Maronda Homes discussed a pre-annexation, pre-zoning. He discussed the extension of Walker Point. He said they are proposing 32.2 acres a 97 home subdivision. He said out of the 32.2 acres, they are asking 28 acres to be annexed into the village. He discussed the process of annexation. It has been filed as of the past Friday. The service resolution only states the village can provides services to the property, it does not bind the village to anything. He said the hearing on the service resolution will be handed next Monday evening. He said Engineer Grosse provided information prior to this vacation, which they are working to incorporate. He said there are issue that go beyond what Engineer Grosse discussed but they can work on those in the future. He said they are also working with the new zoning code. He said they will need to meet with the village a number of times to make sure all we require is complete, then they will meet with the County Commissioners. He said they approve the annexation. He said after, they would then start the zoning process so both zoning and annexation go to them at the same time. He said there is 120 day period from the date the county commissioner approve the annexation to the date the village has the opportunity to accept this annexation. He said this require ordinances for the vote and if they don't get the vote, then it starts all back over. He said the reason he gives this information is to let them know there is enough time to work everything out during the process. He displayed a map to show where acreage is located. He said they would also like to add bike paths into the site. Mr. Moore asked VA Crego and Utility Superintendent Thompson if we have the ability to provide water services before the wells go in. Utility Superintendent Thompson said yes as long as everything stays on path. Mr. Plank said it has more involved other than water, also police. He said it also has 20% of the property set aside for open space.

Mr. Richard Rickets spoke on behalf of Mr. Struckman. He distributed a handout showing property location. He said Tom Hart will handle the Zoning attorney but had a conflict and could not attend. He Mr. Struckman owns approximately 400 adjoining acres that adjoins the VOCP. He referred to the map he distributed to council to review the areas it touches. He said the proposal is to annex 57.16 acres which includes a 7.5 acres track that front on State Route 762. He said the third page is Mr. Hart's cheat sheet about the pre-annexation process which is the same as covered by Mr. Plank. He said they have submitted a draft pre-annexation agreement to administration. He said they will work through the pre-annexation until administration is comfortable and it is presented to council. He said then after filing with county the pw will be ready to go but would like to coordinate with the administration. He said when present to council, they will address any questions from council.

Mr. Davisson said the Mayor spoke about council training. He said there are multiple topics so rather than chose one tonight he asked council what they are interested in. He suggested, based off what he has seen tonight, training on zoning processes, implementing zoning codes, economic development, and council procedures. He said his sense is start with economic development. He

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said they are about to make decisions that not only affect growth, but also income. He said you need houses to grow and houses to attract businesses, but you need businesses to grow your income because houses don't typically grow your income. He said as we grow, our money will typically come from income. He said in the next council meeting, they will go through the economic piece, which should take about an hour. He said he has sent them all the village officials handbook which is good reading for everyone. He said it has everything needed to become an elected official. Mr. Casey said they have discussed Ethics training for all village employees. Mr. Davisson said he teaches Ethics, but his preferred way is to have the Ethics Commission come and do it. He said he also thinks Human Resource training is important. He said next week he will plan for 1 hour training.

Confirmation for Officer Boes. Mr. Thompson motioned to confirm Officer Boes, seconded by Mr. Moore. Roll Call: Mr. Casey-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Thompson-Yes, Mr. Moore-Yes. All in favor, motion approved.

Mr. Townsend discussed committees. He said they need a Finance Committee, which he would like to be on as well as Mr. Moore and Mr. Thompson. He said they also need a Safety Committee. Mr. Thompson, Ms. Wolfe and Mr. Grassel said they would like on. He asked if there other committees needed. Mr. Moore suggested an economic committee. Mr. Davisson asked if they reform their committees each year. He said he has not seen it done like that. He suggested that they permanently adopt the committees they want to exist and typically the President Pro-Tempore gives each committee assignments. He said they may consider that next year. Mr. Townsend asked who would like to be a part of the Economic Development Committee. Mr. Moore and Mr. Thompson and Mr. Grassel. Mr. Townsend said Mr. O'Neil mentioned he would like to be on the safety committee. Mr. Grassel said he will step down from the Safety Committee and let Mr. O'Neil have his spot. Mr. Thompson suggested leaving them as is until the next meeting. Trustee Wolfe said he will not be there for the next meeting. Mr. Townsend said the only meeting he wanted on was the Safety Committee. Mr. Thompson said if Mr. Grassel is ok with it, make the change. Committees are as follows:

<u>Finance</u>	<u>Safety</u>	<u>Economic Development</u>
Ben Townsend	Scott O'Neil	Bruce Moore
Bruce Moore	Laura Wolfe	Aaron Grassel
Jason Thompson	Jason Thompson	Jason Thompson

Mr. Thompson motioned to approve the committees, seconded by Mr. Grassel. All in favor, motion approved.

Legislation:

For First Reading:

Resolution 12-2019 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND/OR MAYOR OF THE VILLAGE OF COMMERCIAL POINT TO ENTER INTO A

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CONTRACT EFFECTIVE IMMEDIATELY WITH KYLIE KEITCH FOR SERVICES AS MAGISTRATE FOR MAYOR'S COURT AND DECLARING AN EMERGENCY. Ms. Hastings said she has not had communication with her, Mayor Joiner did. She said she was supposed to send Magistrates Melon's contract but could not locate it. She reached out to Ms. Keitch and asked for a contract, but she has not received it yet. She said February 5th is the next Mayor's court and the docket is full. She said Ms. Keitch agreed to do it the same rate and we paid previously. Mr. Thompson said without a contract, she could come back with additional funds. Mr. Davisson said we could easily have someone fill in for one day if needed to give more time to work out her contract. Mr. Moore said without Mayor Joiner being there to give a recommendation, he is not comfortable with voting for it.

Ordinance 2019-01 AN ORDINANCE AMMENDING THE 2018 ZONING CODE OF THE VILLAGE OF COMMERCIAL POINT, OHIO.

Mr. Thompson motioned to adjourn, seconded by Ms. Wolfe. All in favor, meeting adjourned.



Gary Joiner, Mayor



Wendy Hastings, Fiscal Officer

*Minutes provided by Paula Baldwin, Administrative Assistant