

**Village of Commercial Point
Council Meeting Minutes
June 18, 2018**

Mayor Joiner called the meeting to order, followed by the Pledge of Allegiance. Fiscal Officer Hastings took roll call with the following members present: Ms. Wolfe, Mr. Grassel, Mr. O'Neil, Mr. Thompson and Mr. Townsend. Mr. Moore was not present. Solicitor Hess, Village Administrator Crego and Engineer Grosse were in attendance.

Mr. O'Neil motioned, seconded by Ms. Wolfe to approve the May 7, 2018 Council Meeting Minutes. All in favor, motion passed. Mr. Thompson motioned, seconded by Mr. O'Neil to approve the May 17, 2018 Special Council Meeting Minutes. All in favor, motion approved. Mr. Thompson motioned, seconded by Mr. O'Neil to approve the May 21, 2018 Council Meeting Minutes. All in favor, except Mr. Townsend who abstained, motion approved.

Administrative Reports:

- A. Mayor- Nothing to report
- B. Village Engineer – Engineer Grosse said they have received RFQ's for a new consulting firm to design the new water plant. He said they have it narrowed it down to two firms and in Thursdays meeting they hope to make the final decision. He said once it is done they will sit down with the firm and negotiate a contract which will then be brought to council to approve and award the contract. He said on May 31st they had a pre-construction meeting for Chestnut Commons section 4. He said they are moving ahead with sanitary sewer now. He said it was made clear until the elevated tower was completed they would not grant any water taps for that new development. He said the tower is not quite online.
- C. Village Solicitor- Solicitor Hess said we have three pieces of legislation us for 1st reading tonight. He said two of the three have emergency language. He said we do not like to put emergency language on them but time is of the essence we would ask council to consider passing them under emergency measures. He said under business items we need to delegate a designee for the Public Records meeting. He said it is his understanding Fiscal Officer Hastings will attend the meeting and will suffice for what the village needs to do. He said not every council member needs to attend. He said if they would like to attend then they are eligible. He said he advised Fiscal Officer Hastings we do have a standing group that deals with Public Records and would be a good idea to schedule a meeting with that group sometime in the near future to go over the record retention. Mr. O'Neil asked if the emergency language is needed on both legislation. Fiscal Officer Hasting said our contract was up the end of May. She said we should have passed it on June 4th but we did not have a meeting and we need the salt for the water plant. Mr. O'Neil said it seems we knew the contract was coming up, he is surprised it didn't come to council sooner. Mr. O'Neil said he would just like to see when the contract comes up that we get it early enough that we do not have to run it as an emergency. He also asked about the contract for the wellfield, he asked if it is necessary to award and move. Mayor Joiner said he can hold on to it as long as he want but it is important for us to get the work done. Engineer Grosse said we have 60 days from the time the open to the time we have to award it. He said it would be nice to have had a council meeting earlier. He said we have gone through the process and as soon as the plans were prepared by the engineer we immediately bid it out. He said we need to get it started before the weather gets bad. He said if we let it go for another month or so it pushes us further back into possible weather. He would encourage council to approve the emergency part tonight with the understanding that council would prefer not to have emergency in the future. Mr. O'Neil asked if they start on it soon will they be able to finish it before, or what kind of timeframe are we talking on the job? Engineer Grosse said probably beginning to end, 6 months. He said it depends, they could have a few things going on at the same time. He said the contractor gave use a great bid. He said it

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- is a local contractor we have used before. Fiscal Officer Hastings said it is the same thing with the salt contract. She said the bid is only good for 30 days, which is why they are on there for emergency.
- D. Police Department- Chief Jordan covered the May report. He said the homecoming went well. He said last week he was involved in a meeting with the Pickaway County Sheriff's Department, Circleville Police, South Bloomfield Police, Ashville Police Department and the Highway Patrol. He said they received a grant made possible by Cardinal Health which is will provide NARCAN for officers to carry. He said it will allow immediate ability in the field for response to OPIOD overdose. He said they completed the initial processes with Lexipol and are in the beginning process of getting the policy manual started. He said June 26th is the target date for their radios to switch over from the old to the new P25 system. He thanked the administration and council for their support. He said in previous years when he has asked for their radio equipment to be replaced, he has always had the support.
- E. Village Administrator-VA Crego thanked Councilman Thompson for taking time to come in and having a discussion with him. He said they discussion some breakdown in communications between himself and council. He said as an example, the Jake Brake issue, he distributed information to this council and this issued originated with the previous council. He said communications will be better and apologized for how he handled the situation.
- F. Zoning Inspector's- ZI McCoskey said he signed off on 6 houses in phase 3 three today. He said Bren Gentzel, the new Building Inspector, is a big asset that he point out things needing attention that he is not aware of. He said he keeps the construction areas clean and safe. He said he knows there are a few minor complaints in the village with weeds growing but in the grand scope of things we can deal with it. Mr. O'Neil asked if he has noticed any problems with trash blowing out of the dumpsters? ZI McCoskey said no and no one has brought it to his attention. He said he read awhile ago Grove City created a new ordinance with construction site tarping the dumpsters where they were building houses because they were having trouble with trash blowing into the neighboring areas. VA Crego said we had a couple instances before planning time but he notified the supervisors the filed needed to be cleaned and the next day it was completed.
- G. Fiscal Officers- Fund Status as of 5/31/2018: General \$1,724,144.04, Street Construction Maint & Repair \$268,830.93, State Highway \$36,449.81, Parks & Recreation \$3,033.57, Permissive Motor Vehicle License Tax \$7,688.39, Enforcement & Education \$1,957.00, Ohio Peace Off Education & Training \$4,380.00, Housing Developments \$56,054.17, Water Operating \$2,323,510.46, Sewer Operating \$2,705,261.99, Garbage Operating \$19,793.16. Mayor Joiner asked if the bids have gone out for the trash? FO Hastings said Thursday. Mayor Joiner asked if we just finished paying off a bill? FO Hastings said yes, the sewer loan.

Legislative Reports:

1. Ben Townsend- Nothing to report
2. Scott O'Neil- Mr. O'Neil asked if we are going to put lines back on West Scioto Street. Mayor Joiner said yes, eventually. Chief Jordan said he and VA Crego discussed painting the white lines on the edge of the road but did not discuss doing the yellow lines in the center of the road. He said it would not be a bad thing to do. Mr. O'Neil said the road used to have them. Mayor Joiner said it is something they can discuss offline. Mr. O'Neil asked if they are going to paint the school markings? VA Crego told him they are already completed and has been for a couple of weeks. Ms. Wolfe asked if they are

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- going to repaint the cross walk lines across from the office. Mayor Joiner said it is something for them to look at.
3. Jason Thompson- Nothing to report
 4. Laura Wolfe-Nothing to report
 5. Bruce Moore-Not present
 6. Aaron Grassel-Nothing to report

Citizen Comments:

1. Rebekah Wright-Ms. Wright addressed council asking for an amendment on Resolution 14-2018 to go from June to October. FO Hastings said she was asked to do Cancer Survivor which is June, October is Breast Cancer. Ms. Wright said she asked for the resolution and asked for Breast Cancer. FO Hastings said the Vance's asked for this. Ms. Wright asked for a resolution for Breast Cancer be entertained for October. Ms. Wright also addressed previous meeting information on the selling of the cruisers, if they have been sold and if we know when they will be sold. Mayor Joiner said no, they have not. She also asked in regards to the investigation if there is an action plan in place and if it will include any diversity and sensitivity training. Mayor Joiner said Lexipol will help with this as well as they have spoken with the state about coming in and doing training for all employees. Ms. Wright asked for an update on the fence situation. Mayor Joiner said is there is no update. Solicitor Hess said he has been asked to look into the villages responsibilities and requirements are so he is still looking into it and once he has a clear answer he will update the administration.

Business Items:

- A. Public Records Meeting delegate-FO Hastings said she and AA Baldwin are attending the meeting this Wednesday in Chillicothe. She said every council person at one point in their term is supposed to go to this public records meeting. She said in years past, council has always delegated her to go on their behalf. She said if they want her to go that is fine, if they want to go on their own that is fine too, just do not delegate her to go. She said just know they do have to go one time during their term. Mr. O'Neil made a motion, seconded by Mr. Thompson that FO Hastings attend for the council. All in favor, motion passed.

Legislation

For First Reading:

Resolution 14-2018 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE VILLAGE OF COMMERCIAL POINT TO PROCLAIM JUNE 2018 "CANCER SURVIVOR AWARENESS MONTH". Mr. O'Neil motioned, seconded by Mr. Thompson to suspend the readings. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved. Mr. O'Neil motioned, seconded by Mr. Thompson to approve the resolution. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved.

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Resolution 15-2018 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF COMMERCIAL POINT TO ENTER INTO A CONTRACT FOR BULK WATER CONDITIONING SOFTENING SALT, AND DECLARE AN EMERGENCY. Mr. Townsend motioned to suspend the readings, seconded by Mr. Thompson. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved. Mr. Townsend motioned, seconded by Ms. Wolfe to approve the resolution. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved.

Resolution 16-2018 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND/OR MAYOR TO AWARD A BID TO DARBY CREEK EXCAVATING IN THE AMOUNT OF \$ 591,185.00 FOR THE 2018 PRODUCTION WELL FIELD AND RAW WATER LINE PROJECT AND DECLARING AN EMERGENCY. Mr. Thompson motioned, seconded by Mr. Townsend to suspend the readings. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved. Mr. Townsend motioned, seconded by Mr. Thompson to approve the resolution. Roll Call: Mr. O'Neil-Yes, Mr. Thompson-Yes, Mr. Townsend-Yes, Ms. Wolfe-Yes, Mr. Grassel-Yes. All in favor, motion approved.

Additional Items:

Mr. Thompson motioned to adjourn, seconded by Ms. Wolfe. All in favor. Meeting adjourned.



Gary Joiner, Mayor



Wendy Hastings, Fiscal Officer

*Minutes provided by Paula Baldwin, Administrative Assistant