

RESOLUTION 21-2021

A RESOLUTION DESIGNATING THE VILLAGE FISCAL OFFICER AND/OR THE VILLAGE FISCAL OFFICER'S APPOINTEE AS THE PUBLIC RECORDS CUSTODIAN FOR THE VILLAGE OF COMMERCIAL POINT PURSUANT TO OHIO REVISED CODE SECTION 149.43(E)(2).

WHEREAS, Ohio Revised Code Section 149.43(E)(2) requires each public office to designate a public records custodian or records manager or a person who otherwise has custody of the records of that public office and require the public records custodian to acknowledge receipt of the copy of the public records policy of the public office; and

WHEREAS, the Village Fiscal Officer has been serving as the default public records custodian for the Village of Commercial Point; and

WHEREAS, in compliance with Ohio law, the Village Council wishes to officially designate the Village Fiscal Officer and/or the Fiscal Officer's appointee as the public records custodian of the Village of Commercial Point.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF COMMERCIAL POINT, OHIO THAT:

Section 1. The Village Council hereby designates the Village Fiscal Officer or the appointee of the Village Fiscal Officer as the public records custodian for the Village of Commercial Point as defined under Ohio Revised Code Section 149.43(E)(2). If the Village Fiscal Officer appoints a designee to serve as the public records custodian for the Village of Commercial Point, such appointment shall be confirmed in writing and signed by both the Fiscal Officer and the Fiscal Officer's designee.

Section 2. The Village Fiscal Officer and, if appointed, the Fiscal Officer's designee, shall confirm, in writing, receipt of the Village of Commercial Point's public records policy.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any other committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall take effect and be in force from and after the earliest date allowed by law.

Vote on Passage of the Resolution:

Motion by: Tracy Joiner

2nd: Laura Wolfe

Roll Call:

Yes Jason Thompson

N/A Aaron Grassel

Yes Ryan Mitchem

N/A Nancy Geiger

Yes Tracy Joiner

Yes Laura Wolfe

Adopted this 12th day of July, 2021.



Allan D. Goldhardt, Mayor



Wendy L. Hastings, Fiscal Officer

Approved as to Form:



Joshua Cartee, Village Solicitor