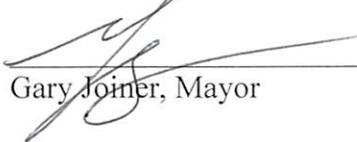


Motion by: Jason Thompson 2nd Laura Wolfe

Roll Call:

Yes Scott O'Neil Yes Bruce Moore Yes Jason Thompson
Yes Laura Wolfe Yes Aaron Grassel Yes Ben Townsend

Adopted this 5th day of November 2018.

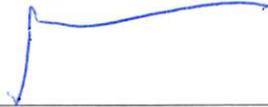


Gary Joiner, Mayor



Wendy Hastings, Fiscal Officer

Approved as to Form:



Michael D. Hess, Law Director



Form of Change Order

M-E Companies, dba IBI Group ("IBI") a wholly owned subsidiary of IBI Group (Delaware) Inc. ("IBI") and the Village of Commercial Point (the "Client") refer to the Consulting Services Agreement, dated: August 6th, 2018, between IBI and the Client (the "Agreement").

Project Name: Commercial Point Water Treatment Plant

Project No: 118002

IBI Project Manager: Randy Stoll

Client Project Manager: Ross Crego

Change Order No: 1

Effective Date of Change Order:

Change Order to Agreement:

IBI and the Consultant agree to amend the Agreement through this Change Order, as follows:

Section 1 – Scope of Amendment:

IBI and the Consultant agree to the following changes to the Consultant Services pursuant to this Change Order (See attached Exhibit A for detailed Scope of Services):

Preliminary Design

Final Design

Bidding

Section 2 – Payment and Reimbursement Amendment:

The change in the Consultant's fee payment amount(s), or reimbursable amounts, as originally set out in *Schedule 1 - Services, Rates and Schedule* of the Agreement, is as follows:

Lump Sum: The Client agrees to compensate IBI on a fixed lump sum basis as follows:

Preliminary Design	\$202,100
Final Design	\$446,400
Bidding	\$37,800
Total	\$686,300

A contingency fee of up to 10% (\$68,630) shall be added to the initial fee only if authorized by the Client for additional or unforeseen work.

Section 3 – Schedule Amendment:

The change in the scope of the Consultant Services described above includes the corresponding change in the schedule for the provision and delivery of the Consultant Services, as set out below:

Preliminary Design – 3 months

Final Design – 6 months

Bidding – 2 months

Change Order:

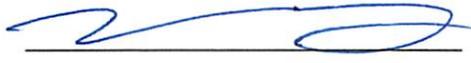
The defined terms used in this Change Order, have the meaning ascribed to them in the Agreement.

The Consultant Services, fees and expenses and corresponding schedule are revised as stated above.

Except as specifically modified in this Change Order, the Consultant's provision of the Consultant Services under the Agreement shall be carried out and executed in accordance with, and subject to, the terms and conditions of the Agreement.

IBI


Name: Timothy J. Foley
Title: Regional Director


Name: MIKE Murray
Title: Principal

Village of Commercial Point


Name: D. ROSS CREGO
Title: ADMINISTRATOR


Name: GARY JOINER
Title: Mayor

**EXHIBIT A
SCOPE OF SERVICES
COMMERCIAL POINT WATER TREATMENT PLANT**

The Village of Commercial Point, Ohio plans to build a water treatment facility for which IBI Group is providing civil engineering, process engineering and architectural services. The plant will be located on land yet to be acquired by the Owner, next to the existing wastewater treatment facility.

The plant will be housed in a single story building with spaces generally categorized as the process area, chemical storage, administration, laboratory, and crew support. The process area will be designed approximately twice as big as required for initially installed equipment, in order that treatment capacity can be expanded in the future without the need to enlarge the building.

The initial capacity of the plant is anticipated to be 1 million gallons per day and expandable to 2 million gallons per day by adding process equipment in the future.

The building will be generally of the pre-engineered metal type, with metal exterior walls, and a sloped standing seam metal roof. Structure and building envelope components will be metal building manufacturer's standards. Interior construction will be drywall on metal studs, with lay-in acoustical ceilings in the administrative areas.

The facility will include a backup power generator. Cranes or hoists are not anticipated to be needed.

In addition to heating and air conditioning of the administrative areas, the process areas will be conditioned to maintain low humidity levels.

Process tanks will be cylindrical, located above ground, with the exception of the waste holding tank, which will be cast-in-place concrete, below ground. Chemical storage tanks will be cylindrical, above ground.

The construction will be delivered using the traditional design-bid-build method of procurement.

STUDY PHASE

IBI has completed a preliminary engineering report and the Village of Commercial Point has received and accepted the report. The report generally contains existing and projected water demands, alternative water treatment processes, engineer's opinion of probable cost and recommendations for the implementation and construction of the water treatment plant.

PRELIMINARY DESIGN

Preliminary design phase items include:

Prepare design criteria

Preliminary drawings 30% for Client review

Outline specifications

Written project descriptions

Field surveys

Update cost estimates

Revise according to comments

Geotechnical Study

Consult with client to refine general construction, HVAC and electrical requirements for accommodating the process equipment.

Prepare proposed floor plan of the building with up to two revisions.

Submit a final schematic design floor plan, generic furniture layouts and building elevations to confirm the Client's functional requirements and appearance preferences.

Prepare a listing of the materials of construction, finishes and HVAC and electrical concepts.

Prepare a preliminary building section, and finish schedule.

Determine preliminary sizing of major mechanical, plumbing, and electrical equipment.

Document preliminary building security requirements.

FINAL DESIGN

Incorporate Client review comments on the Preliminary Design documents into the Construction Documents

Prepare construction drawings for site work, process equipment, building architectural, structural, mechanical, plumbing, electrical work, and site lighting.

Prepare criteria drawings and specifications for fire protection systems if required.

Prepare technical specifications for building materials and equipment.

Provide drawings and specifications for review by jurisdictional agencies and respond to review comments.

Design Steps Include:

60% Drawings for Client Review

Prepare final specifications

Prepare EPA PTI forms

90% Drawings for Client Review

Prepare final drawings

Update cost estimates

Prepare bidding documents

Submit documents for review

Revise according to comments

Process Design Elements Include:

Dualators or equal Aeration, Filtration and Detention

Filter Backwash Blowers

Backwash Pumps

Transfer Pumps

Process Piping

Yard Piping

Ion Exchange Softeners

Clear Wells

Chemical Feed Systems

Wastewater Pumps
Waste Handling Facilities
High Service Pumps
Pump, Office and Control Building
Instrumentation and Controls
Laboratory
SCADA/Telemetry

BIDDING

IBI will provide bidding services including the following tasks:

Prepare advertisement for bids
Respond to questions from bidders
Issue addenda if necessary
Bid opening
Evaluate bids
Recommendation letter
Prepare construction contracts
Project Management
Funding Application